



AFFILIATED CLUB ACTIVITY INSURANCE CERTIFICATE REQUEST FORM

Please complete and return **one form for each sanctioned activity**. To ensure coverage, request forms must be received a minimum of 14 days prior to an *approved* training event.

In order to issue an insurance certificate and activate coverage, the following conditions must be met:

- Clubs must be active and affiliated with Triathlon BC to receive an Insurance Certificates.
- Clubs must have a coach’s criminal record on file with Triathlon BC.
- All participants, including the attending coach, must be members of Triathlon BC (Annual or Day membership).
- A minimum of one-member coach must be present at all training activities.
- Minimum coach accreditation is completion of NCCP Community Sport Workshop and a Criminal Record Check.

Insurance Request Forms must be emailed to info@tribc.org. Please allow a minimum of 72 hours to process.

ACTIVITY INFORMATION (PLEASE PRINT)

Triathlon BC Affiliated Club Name:

Name of Training Event:

Date(s) of Training Event(s):

Specific Location of Training Event:

Type of Training:

Estimated number of Triathlon BC Member participants:

Name of Attending Coach:

TriBC Number (MANDATORY):

NCCP Coach Number:

Sport Certification:

Level of NCCP Certification:

NAMES TO APPEAR AS CO-INSURED (PLEASE PRINT) A CERTIFICATE OF INSURANCE WILL BE EMAILED TO THE CLUB REGISTRAR ONLY.

NOTE: Volunteers and business are automatically covered. Unless specifically requested, please do not list all businesses, volunteer groups and sponsors affiliated with the event as co-insured parties.

1.) Business Name:

Contact Person:

Relationship to the event:

2.) Business Name:

Contact Person:

Relationship to the event:

3.) Business Name:

Contact Person:

Relationship to the event:

4.) Business Name:

Contact Person:

Relationship to the event:

5.) Business Name:

Contact Person:

Relationship to the event:

6.) Business Name:

Contact Person:

Relationship to the event:

If additional co-insured parties must be listed, please attach to separate page.