

## MINIMUM COACHING GUIDELINES

Coaches must be registered as Triathlon BC members prior to actively coaching.

In order to coach Triathlon BC affiliated club members, and/or represent Triathlon BC at sanctioned projects, an individual must be a registered member in good standing with the Association.

### **CAC/NCCP Status**

Coaches must be aware of their NCCP status, which is available by:

- Logging in to coach.ca and reviewing your certification page.
- Visiting coach.ca and reviewing a public transcript with your last name and NCCP number

### **Criminal Record Checks (CRC's)**

All coaches who wish to be members of Triathlon BC must complete and file a Criminal Record Check (CRC) if they are 18 years old or older, as per BC Provincial Law:

*“An employer must ensure that every individual who is hired for employment involving work with children and every employee who works with children undergoes a criminal record check” Criminal Records Review Act, Chapter 86).*

Police record checks submitted to Triathlon BC must also include a ‘Vulnerable Section Search’ (VSS) (in some cases the VSS is on the same form - check with your local police detachment). CRCs can be completed through the justice department or via our affiliate, Sterling Back Check, at mybackcheck.com, or at your local police station.

CRC's may be reviewed by select members of the Board and staff. All information collected from reviews will be kept for the duration of CRC validity in the strict confidence.

Triathlon BC requires that a criminal record review be renewed every three (3) years.

### **Youth Requirements**

Coaches must be active NCCP Community Coaches 'in training' in order to supervise, instruct or coach activities for children six years of age and younger, or assist with the supervising, instructing or coaching of activities for children six to nine years of age; and

Coaches must be active, 'trained' NCCP Community Coaches (*must have completed the Community Coach Workshop*) in order to supervise, instruct or coach activities for children six to nine years of age, or assist with the supervising, instructing or coaching of activities for children nine to sixteen years of age; and

Coaches must be active NCCP 'trained' coaches in order to supervise, instruct or coach activities for children nine to sixteen years of age.