

TRIATHLON BC TECHNICAL OFFICIAL REIMBURSEMENT POLICY

Honorariums

Event Type	TD/HR	TO
Standard or shorter distance	\$55	\$35
Half or longer distance	\$110	\$70

- rates are per event day;
- voluntary based upon request;
- Officials may elect to donate their honoraria back to the Officials development budget.

Travel

Distance travelled (round trip) from TO's primary residence.	Compensation
0 – 150 km	\$0
151 – 250 km	\$30
251 + km	\$60

- Carpooling is recommended;
- When carpooling, only one TO can claim the compensation;
- Documentation will be required.

Accommodation

When travel is required over 150 km each way.

When accommodation costs are not fully paid by the Race Director, expenses will be reimbursed up to a maximum of \$200 per night after taxes. Accommodation in the Okanagan or Whistler areas up to a maximum of \$350 per night after taxes.

Double occupancy with another TO when possible.

Long Distance or multi-day events may require additional nights.

Where possible, the Race Director should secure rooms at a preferred rate and make them available to the TO's.

Cost Sharing	
Race Director	60%
Triathlon BC	40%

Claims Process

1. All claims for travel and accommodations must be made to Triathlon BC within 10 business days of the event using the Triathlon BC Expense Claim form.
2. Home address is required for travel compensation (to calculate distance via Google Maps).
 - Include names of TO's who are travelling together.
3. Receipts required for accommodation.
 - Include names of TO's staying in the accommodation.
4. Submit your claim to officials@tribc.org for review.